

## **TERMS OF REFERENCE FOR THE ONTARIO LABOUR RELATIONS BOARD ADVISORY COMMITTEE**

1. The Ontario Labour Relations Board (hereinafter "the Board" or the "OLRB") has established an Advisory Committee whose mandate is to function as a consultative group for the Board. The Committee is composed of members of the labour and management side bar, and is intended to act as a resource to the Board for consultation and feedback regarding:
  - (i) Board policies;
  - (ii) Board practices;
  - (iii) Board rules;
  - (iv) Board practice directions.
2. The Advisory Committee will also bring to the Board's attention comments regarding any of the above matters, as well as comments regarding Board staff, appointees, and services.
3. The Committee is not a forum for the discussion of the merits of individual cases nor is it a forum for comment on proposed or possible legislative amendments, white papers or regulations.
4. The Committee shall be available to the Board for consultation regarding board appointments.
5. The Committee shall be composed of the following members:
  - (i) the Board's Chair and Solicitor;
  - (ii) five appointees from the labour side of the bar who will represent the views of trade unions and unrepresented employee litigants;
  - (iii) five appointees from the management side of the bar who will represent the views of management;
  - (iv) a representative of the Ministry of Labour;
  - (v) member of the executive of the Labour Law Section of the Ontario Bar Association ("OBA") who is not employed as an arbitrator, Board member, or otherwise as an adjudicator, who shall sit as an ex-officio member of the Committee.

Appointments to the Committee will be for three year terms, and the timing of appointments will be staggered in order to ensure continuity. Each of the OBA, labour and management sides of the bar will determine their own methods for appointing committee members and their respective co-chairs.
6. The Committee shall meet at least three (3) times per year.
7. Members of the community will be made aware of the Committee's meetings and discussions through minutes which will be posted on the Board's website. It is also expected that the Committee can provide a forum for bi-partisan discussion of issues of general interest to the labour relations community.
8. In order that the Committee may function in an atmosphere that encourages candour, members of the Committee will maintain reasonable discretion and confidentiality with respect to committee discussions.