

## **PAY EQUITY HEARINGS TRIBUNAL**

### **AFTER HOURS PRACTICE**

The Tribunal falls under the administrative auspices of the Ontario Labour Relations Board.

The Tribunal's normal business hours of operation are 8:30 a.m. until 5:00 p.m. Monday to Friday. The Tribunal is closed on weekends and statutory holidays. In the normal course all applications will be dealt with during this time.

In those unusual circumstances where a party anticipates requiring the Tribunal's services during non-business hours, the applicant will arrange, or attempt to arrange, during normal business hours, for service and notice to the other prospective parties via phone/email/ physical service in advance of the request for Tribunal services during non-business hours.

Once the Tribunal receives the request a determination will be made by the Tribunal, and notice will be provided to all the parties, setting out if, how, and when, the application will proceed.