

DRAFT Minutes of the OLRB Advisory Committee

**March 25, 2010
Spruce Room, OLRB**

In attendance: Kevin Whitaker – Chair, OLRB
Lorne Richmond – Union, Committee Co-Chair
Bridget Lynett – Legal Director, Ministry of Labour
Patrick Moran – Employer
Mark Geiger – OBA Labour and Employment Section
Elizabeth Mitchell – Union
Risa Pancer – Union
Tim Parker – Director/Registrar, OLRB
Leonard Marvy – Solicitor, OLRB
Kathleen Stokes – Employer [by teleconference]

Absent: David Jewitt – Union
Joe Liberman – Employer, Committee Co-Chair
Gail Misra – Union
Daryn Jeffries – Employer
Sunil Kapur – Employer

Lorne Richmond chaired the meeting.

A. FOLLOW-UP FROM PREVIOUS MEETINGS

1. Proposed Certification Application changes to Form and Envelope

The Committee of two (Elizabeth and Daryn) were not yet ready to report back, but will do so at the next meeting.

2. E-filing

Tim advised the committee that the pilot project will begin on April 1 with Decisions being emailed [only to designated people at firms] and then in two months time Board Notices will also be sent, only by email to the same designated persons. A summary of the pilot project will be distributed by Tim.

3. Query about Board protocol for dealing with late decisions

A question was raised about whether the Board has a written protocol for addressing late decisions. Kevin advised that there was no written protocol, but informed the Committee of the Board's administrative protocols for addressing decisions that are delayed.

B. NEW ISSUES

1. Revised Information Bulletin #9 [Status Disputes in Certification Applications in the Construction Industry]

Len provided a revised IB #9 for the Committee's information. In addition to some cosmetic changes, the two substantive changes were first, that parties will now be required to file with the Board and deliver to the other party "*a detailed statement of the facts*" upon which they rely in support of their position that an individual in dispute is properly on the list (or not on the list); and second, should the matter be referred for a Hearing there is now a requirement that parties file and serve a written demand for the production of documents within certain time periods

C. Next and Future Meetings (for 2010 & 2011)

NEXT MEETING

Thursday, **June 3, 2010** [NEW DATE: Changed from June 24]

FUTURE MEETINGS

Thursday, **October 28, 2010**

Thursday, **March 31, 2011**

Thursday, **June 30, 2011**

Thursday, **October 27, 2011**

Meeting adjourned at 6:30 p.m.
Minutes prepared by Leonard Marvy