

**Ontario Labour  
Relations Board**

505 University Avenue  
2nd Floor  
Toronto, Ontario M5G 2P1  
Telephone: 416-326-7500

**Commission des relations  
de travail de l'Ontario**

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## **ONTARIO LABOUR RELATIONS BOARD AFTER HOURS PRACTICE**

The Board's normal business hours of operation are 8:30 a.m. until 5:00 p.m. Monday to Friday. The Board is closed on weekends and statutory holidays. In the normal course all applications will be dealt with during normal business hours.

In those unusual circumstances where a party anticipates requiring the Board's services during non-business hours, the applicant will arrange, or attempt to arrange, during normal business hours, for service and notice to the other prospective parties via phone/email/physical service in advance of the request for Board services during non-business hours.

Once the Board receives the request a determination will be made by the Board, and notice will be provided to all the parties, setting out if, how, and when, the application will proceed.