**File No.**

ONTARIO LABOUR RELATIONS BOARD

Labour Relations Act, 1995

**CONFIRMATION OF POSTING**

**Instructions:** Each Employer orEmployer’s Representative and Union or Union Representative must fill out this form after posting, or verifying the posting, of applicable documents and send it to the Registrar of the Board. Although the Application and Notice to Employees must be posted immediately, the Employer may wait to complete thisform to indicate posting of Application, Notice to Employees and Response, and then file this form along with its Response.

Forms indicating immediate posting of OTHER documents should be filed with the Board as and when the documents are posted.

|  |
| --- |
| **Name of Employer:**  |
| **Name and Title of Person completing this Form on behalf of Employer:** |
| **Name of Union Representative completing this Form:** |

I declare that the above-named Employer has posted, according to the above instructions, copies of the following documents **(if and as applicable**) at the workplace(s) or at worksite(s) where the documents are most likely to come to the attention of the employees or other individuals affected by the Application.

|  |  |  |  |
| --- | --- | --- | --- |
| DOCUMENT | NUMBER OF COPIES POSTED | DATE POSTED | TIME POSTED |
| Application and Notice to Employees of Application |  |  |  |
| Response |  |  |  |
| Decision and Notice of Vote, Vote Poll(s), Vote Count, Meeting, Hearing |  |  |  |
| Vote Officer’s Report |  |  |  |

**DATE: SIGNATURE:**