File No. \_\_\_\_\_\_\_\_\_\_

PAY EQUITY ACT

**INTERVENTION**

BEFORE THE PAY EQUITY HEARINGS TRIBUNAL

**Between:**

**Applicant,**

- and -

**Responding Party.**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ intervenes in this proceeding and

(Name of Intervenor)

states in response to the application:

1. (a) Names, address, telephone number, facsimile number and e-mail address of the intervenor:

(b) Name, address, telephone number, facsimile number and e-mail address of a contact person for intervenor:

(c) E-mail address of representative and assistant (if any):

**□ Counsel: Assistant:**

**□ Paralegal: Assistant:**

**□ other: Assistant**:

[Periods of time referred to in this intervention, in other Tribunal forms and notices, and in the Tribunal's Rules of Practice do not include weekends, statutory holidays, or any other day that the Tribunal is closed.]

2. The intervenor claims to be affected by the application for the following reasons:

3. In support of its intervention, the intervenor relies on the following material facts:

(Include **all** of the material facts upon which you rely including the circumstances, what happened, where and when it happened, and the names of any persons said to have acted improperly. Please note that you will not be allowed to present evidence or make any representations about any material fact that was not set out in the intervention and filed promptly in the way required by the Tribunal’s Rules of Practice, except with the permission of the Tribunal.)

4. The intervenor submits with this intervention the following documentary evidence:

5. Other relevant statements (attach additional pages if necessary):

**DATED** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature for the Intervenor**

**IMPORTANT NOTES**

The Tribunal’s forms, Notices, Information Bulletins, Rules of Practice and Filing Guide may be obtained from its website <http://www.peht.gov.on.ca> or by calling 416-326-7500 or toll-free at 1-877-339-3335.

**FRENCH OR ENGLISH**

Vous avez le droit de communiquer et recevoir des services en français et en anglais. Le Tribunal n’offre pas de services d’interprétation dans les langues autres que le français et l’anglais.

You have the right to communicate and receive services in either English or French. The Tribunal does not provide translation services in languages other than English or French.

**CHANGE OF CONTACT INFORMATION**

Notify the Tribunal immediately of any change in your contact information. If you fail to do so, correspondence sent to your last known address (including email) may be deemed to be reasonable notice to you and the case may proceed in your absence.

**ACCESSIBILITY AND ACCOMMODATION**

The Tribunal is committed to providing an inclusive and accessible environment in which all members of the public have equitable access to our services. We will aim to meet our obligations under the *Accessibility for Ontarians with Disabilities Act* in a timely manner. Please advise the Tribunal if you require any accommodation to meet your individual needs. The Tribunal’s Accessibility Policy can be found on its website.

**COLLECTION AND DISCLOSURE OF INFORMATION AND DOCUMENTS**

Any relevant information that you provide to the PEHT must in the normal course be provided to the other parties to the proceeding. Personal information collected on this form and in written or oral submissions may be used and disclosed for the proper administration of the PEHT’s governing legislation and case processing. In addition, the *Tribunal Adjudicative Records Act, 2019* requires that the PEHT make adjudicative records (which include applications filed and a listing of such applications) available to the public. The PEHT has the power to make part or all of an adjudicative record confidential. The *Freedom of Information and Protection of Privacy Act* may also address the treatment of personal information. More information is available on the PEHT’s website <www.peht.gov.on.ca>. If you have any questions concerning the collection of information or disclosure of adjudicative records, contact the Solicitors’ Office at the number listed above or in writing to the PEHT, 505 University Ave., 2nd floor, Toronto, ON M5G 2P1.

**E-FILING AND E-MAIL**

The Rules of Practice and Filing Guide set out the permitted methods of filing. Forms and submissions may be filed with the Tribunal by a variety of methods including the Tribunal’s e-filing system, but not by e-mail. Note that the e-filing system is not encrypted and e-filing is optional. Contact the Client Services Coordinator at the numbers listed above if you have questions regarding e-filing or other filing methods. If you provide an e-mail address with your contact information, the Tribunal will in most cases communicate with you by e-mail from an out-going only generic account. Incoming emails are not permitted.

**HEARINGS AND DECISIONS**

Hearings are open to the public unless the Tribunal decides that matters involving public security may be disclosed or if it believes that disclosure of financial or personal matters would be damaging to any of the parties. Hearings are not recorded and no transcripts are produced.

The Tribunal issues written decisions, which may include the name and personal information about persons appearing before it. Decisions are available to the public from a variety of sources including the Ontario Workplace Tribunals Library and www.canlii.org. Some summaries and decisions may be found on the Tribunal’s website.